

Instructions to the Applicants (Exempted from Entrance Test) for Admission to the MBA Programme

Candidates having the composite score of 400 in MAT/CAT: Candidates having the score of 400 in Valid MAT/CAT are exempted from the entrance test. Such candidates are required to appear in the Counseling and Document Verification with the valid CAT/ MAT Score Card (Original) and application-processing fee of Rs. 200/- (Bank challan) . Such candidates have to compulsorily attend the Counseling and Document Verification either at UOU Campus, Dehradun on 13th December, 2018 or at University's Headquarters, Haldwani on 17th and 18th December, 2018.

Dates for Counseling and Document Verification:

UOU Campus, Dehradun: 13th December, 2018 Timings: 11:00 a.m. to 2:00 p.m. Reporting Time: 11:00 a.m. to 1:00 p.m. only

UOU Headquarters, Haldwani: 17th and 18th December, 2018 , Timings: 11:00 a.m. to 3:00 p.m. Reporting Time: 11:00 a.m. to 2:00 p.m. only

Address:

UOU Campus, Dehradun UCF Sadan, Vishnu Vihar, Deepnagar Road, Near Prasar Bharti Kendra, Ajabpurkalan, Dehradun-248001, Uttarakhand. Phone: 0135-2666794

UOU Headquarter, Haldwani Behind Transport Nagar, Vishwavidyalaya Marg, Haldwani (Nainital) 263139 Uttarakhand

Such candidates have to bring:

1. Completely filled in Admission Form.
2. Xerox copy of filled-in Admission Form (this copy shall be submitted to document verification and eligibility testing committee, DVETC).
3. Self-attested copies of required testimonials:
 - a. 10th mark sheet and certificate.
 - b. 12th mark sheet and certificate
 - c. Graduation Mark sheet and certificate
 - d. Post-graduation (if claimed) mark sheet and certificate.
 - e. Experience certificate (if claimed).
 - f. Category Certificate (if claimed).
 - g. Valid CAT/MAT Score Card (Original)
 - h. Affidavit (if required)

4. **Originals of the above mentioned testimonials (only for verification).**

After the DVETC clear the admission and issues a slip, the applicant shall have to pay the programme fees and Admission Form in original to the study center chosen by the applicant.

The admission shall be complete only after completion of the entire process and payment of fees.

Other rules and regulations of UOU, regarding admission shall be applicable as and where required.

➤ **Admission to MBA after completing Diploma in Management and Specialization (P.G.) Diploma Programmes**

A. For the learners who have completed DIM Programme (Enrolled till 2017-18): Those who have successfully completed DIM will be allowed to enroll for admission in Management (MBA), without re-appearing in Entrance Test. Such learners shall have to submit the original marksheet of DIM Programme to the DVETC for getting admission to MBA.

B. For the learners who have completed P.G Specialization Programmes (Enrolled till 2017-18):

- a. Such learners shall have to enroll for MBA first year if they have not completed it and they will have to complete integrated papers. Such learners have to submit their original marksheet of P G Specialisation Diploma programme to DVETC.

Such candidates shall have to compulsorily attend the counseling and document verification as per the instructions mentioned above.

➤ **Re-registration/Re-Admission**

This clause shall apply to those candidates who have either left the programme after completing DIM / Specialization (P.G.) Diploma or to those who have not been able to qualify even after the expiry of the maximum time allowed for the purpose. The provisions for such learners are as follows: The learners of all the above categories (those who have dropped and those who failed to qualify) shall remain exempted from taking the admission test again.

Such candidates shall have to compulsorily attend the counseling and document verification as per the instructions given as above.

Attachment-

- Admission Form
- Guidelines
- Approved list of Study Centres