Instructions for the Documents Verification/Concept Note Writing/Interview for Ph.D. Programme 2023-24

The applicants who have qualified the UOU, CRET Ph.D. entrance test and JRF (exempted from UOU, CRET entrance test) candidates are eligible for Documents Verification/Concept Note writing/Interview for the admission in Ph.D programme for the Academic Session 2023-24.

Table 1: The details schedule for the Documents Verification/Concept Note writing/Interview in different Subjects/Disciplines is given below:

Subjects/Disciplines (Reporting Time 10.00 a.m.)	
Date and Reporting Time	**Document Verification, Concept Note, Presentation etc.**
14/12/2023 **10.00 AM**	Commerce, Environment Science, Botany, Mathematics, Computer Science, Economics, Home Science, Journalism, Psychology, Political Science, Physics, Public Administration, Education, History
15/12/2023 **10.00 AM**	Education, Computer Science, Management, Jyotish,
16/12/2023 **10.00 AM**	Sociology, Hindi, English, Chemistry, Zoology

Table 2: Tentative date, Subject/Disciplines and roll numbers of qualified candidates

Date	Subject/Disciplines	Roll no.
14/12/2023	Commerce	16090003, 16090001
	Mathematics	16200005, 16200002, 11200002, 11200001, 16200007, 16200008, 16200001, 16200006, 16200009
	Environmental Science	11070003, 16070001
	Botany	16190006
	Computer Science	16140024, 16140002, 16140023, 16140013, 16140014, 16140022, 16140028, 16140006, 16140009, 16140025, 16140027, 16140017, 16140018
	Economics	11180002, 16180001, 16180004, 16180002 and JRF applicants who have applied for the admission in Ph.D. Programme
	Home Science	16220004
	Journalism	16170003, 16170002, 16170011, 16170005, 11170002, 11170005, 11170001, 16170004, 16170008
	Psychology	16150001, 16150004
	Political Science	and JRF applicants who have applied for the admission in Ph.D. Programme
	Physics	16050006, 16050001, 11050001, 16050004
	Public Administration	16030009, 16030007, 16030010

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	Education	16100010, 16100032, 16100031, 16100017, 16100022. 11100008, 16100024, 16100003, 16100026, 11100004, 16100035, 11100010, 16100009, and JRF applicants who have applied for the admission in Ph.D. Programme
	History	16010006, 16010012, 16010010, 16010004, 16010008, 16010005, 16010009, 16010007, 11010006, 16010011 and JRF applicants who have applied for the admission in Ph.D. Programme
15/12/2023	Education	16100002, 16100011, 16100019, 16100023, 16100004, 16100033, 11100013, 16100021, 16100030, 16100005, 11100001, 11100003, 16100018
	Computer Science	16140026, 16140005, 16140007, 16140010, 16140021, 11140003, 16140011, 16140015, 16140003, 16140016, 16140029
	Management Studies	11080001, 16080005, 16080002, 16080003, 16080004, 11080002
	Jyotish	16160001, 11160006, 11160002, 11160001
16/12/2023	Sociology	16020006, 11020001, 16020004, 11020004, 16020008, 11020002
	Hindi	16130013, 11130007 and JRF applicants who have applied for the admission in Ph.D. Programme
	English	16110002, 16110001
	Chemistry	16060006, 16060003, 16060008
	Zoology	16210003, 11210002, 16210001, 11210001 and JRF applicants who have applied for the admission in Ph.D. Programme

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Uttarakhand Open University
Directorate of Research and Innovation
Instructions for the Documents Verification/Concept Note writing/Interview

All the eligible candidates for the **Documents Verification/Concept Note writing/Interview** are hereby instructed to attend the interview/interaction/ documents verification as per the schedule as and when uploaded on the website for their respective disciplines. Such candidates will also be required to bring five typed copy of the research proposal at the time of interview. It is mandatory to bring Admit Card of the entrance test, valid photo-identity proof and necessary documentation at the time of interview. No TA or DA shall be reimbursed to candidates appearing for interview/ interaction and documents verification.

Further, all the candidates who are JRF and have applied for admission for Ph.D. Programme for Academic Session 2023-24 in the prescribed UOU CRET Form and were exempted from entrance test are hereby informed to appear for Documents Verification, Concept Note and Interview/ Interaction as per the schedule as and when uploaded for their respective disciplines. (Refer Instructions Documents Verification/Concept Note/Interview as given in this document).

Place: UOU Headquarters, Haldwani, Behind Transport Nagar, Vishwavidyalaya Marg, Haldwani (Nainital) 263139, Uttarakhand

Reporting Time: 10:00 AM sharp

As per UOU Research Ordinance and UGC (Minimum Standards and Procedure for Award of M.PHIL./PH.D Degrees) Regulations, 2016 and subsequent amendments as issued by UGC, the minimum qualifying marks for short listing the candidates is 50%.

Further. as per University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degrees) (1st amendment) Regulations, 2018, University has allowed a relaxation of 5 % of marks (from 50% to 45%) to the candidates belonging to SC/ST/OBC(Non-Creamy

layers)/Differently-abled category in the entrance examination conducted by the University.(Relaxation as per Uttarakhand State Reservation Rules).

As per University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degrees) (2nd amendment) Regulations, 2018 and subsequent approval from the Executive Council, for the selection of candidates, a weightage of 70% to the entrance test and 30% to the performance in interview/*viva voce* shall be given for preparing the final merit. Accordingly, the selection shall be based upon two stages;

Stage I- Entrance Test conducted by the University/JRF

Stage II- Interview/*viva voce*

Further, 30% Performance in interview/*viva voce* shall be assessed on three parameters, these are;

a) Concept Note writing

b) Presentation on the Research Proposal and

c) Interview/Interaction

Stage I-

i. **For applicants who have qualified Ph.D. Entrance Test (CRET):** Percentage of marks scored by the examinee in Ph.D entrance testshall be scaled proportionately to award the marks under the weightage of 70%.

ii. **For applicants who have qualified JRF:** For JRF candidates the percentage of marks that they have obtained in National Eligibility Test shall be scaled proportionately to award the marks under the weightage of 70%.

Stage II- Interview/*viva voce*

Stage II (Interview/*viva voce*) shall remain same for both types of applicants as mentioned under Stage I (i and ii).

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Instructions for UGC-JRF candidates

Candidates who are UGC-JRF and were given exemption in entrance test have to appear for interview/interaction and documents verification. Such candidates have to bring their scorecard issued byUGC-NETand Award letter for JRF in original.

For JRF candidates the percentage of marks that they have obtained in National Eligibility Test shall be scaled proportionately to award the marks under the weightage of 70% for preparing final merit list. Further,30% to the performance in interview/*viva voce* shall be given for preparing the final merit. Further, such candidates have to undergo the same process of interview/interaction and documents verification as specified for the applicants who have qualified Ph.D. Entrance Test conducted by the Uttarakhand Open University.

Instructions for Documents Verification

Candidates have to bring all the originaldocuments and self-attested copies of required testimonials in support of their qualifications;

1. Admit Card
2. 10th mark sheet and certificate.
3. 12th mark sheet and certificate
4. Graduation mark sheet and certificate
5. Post-graduation (if claimed) mark sheet and certificate.
6. Experience certificate (if claimed).
7. Category Certificate (if claimed)
8. Sub Category Certificate (if claimed)
9. Domicile
10. Affidavit (wherever required)
11. Two Photographs
12. Aadhar Card/Valid Photo-identity Proof
13. JRF certificate (if claimed).
14. The candidates who are employed must bring No Objection Certificate from their employer to pursue Ph.D. Programme and particularly approval for 6 months course work, along with other relevant documents, if any.

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07/12/2023

Candidate belonging to OBC category must bring original and Photocopy of valid category certificate as per order of Government, (OBC Non-creamy layer certificate) issued by a competent authority.

Instructions for Concept Note Writing

The candidate shall be asked to write a concept note (in about 500 words) on the topic provided by the University. The candidate would be given a topic on the spot and s/he would be given 40 minutes to write the above note. The concept note carries 10 marks and it would be assessed on 5 sub-criteria. Each sub-criterion shall be of 2 marks. The concept note will be evaluated on the following parameters;

i) Content
ii) Structure/Development of Argument
iii) Language
iv) Coherence
v) Original Thought and Support of Ideas / Analysis

Instructions for Presentation

At the time of Interview/Interaction, the candidates will be required to discuss about the research proposal through a brief oral presentation before a committee. The duration of the presentation would be of about 10 minutes and the candidates have to bring power-point-presentation (PPT) on their research proposal. Power point presentation should not exceed 10 slides covering the following aspects;

a) Title
b) Statement of the Problem
c) Brief and representative Review of literature/Present state of knowledge in the field
d) Objectives of the study
e) Research Methodology-Sampling, instruments proposed
f) Scope/ Rationale/Delimitations of Proposed Study
g) Tentative chapter scheme

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Instructions for Research Proposal

Candidates are instructed to take notice of the following points while preparing research proposal;

You have to bring five typed copy of the research proposal of 400-600 words on your intended research area and power point presentation (10minutes) to be presented before interview/interaction panel.

Research proposal shall be prepared as per the following guidelines;

1. Cover Page having title, candidate's name, address, e-mail id and telephone no.

2. Title page having only title of the research proposal.

3. Inside the research proposal no personal details to be provided anywhere (including Header and Footer) on the text pages.

4. The research proposal should include;

    a) Title

    b) Statement of the Problem

    c) Brief and representative Review of literature//Present state of knowledge in the field

    d) Objectives of the study

    e) Research Methodology-Sampling, instruments used

    f) Scope/ Rationale/Limitations of Proposed Study

    g) Tentative chapter scheme

    h) Bibliography

Technical Specifications of the type-script of Research Proposal:

- Paper : A4 size
- Fonts (English) Times New Roman, 12 font size, 'double' spacing (Hindi)Unicode/Mangal Font Size 14, 'double' spacing
- Margin : Left 35 mm, Right 20mm, Top 35mm, Bottom 20mm

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* Utmost care has been exercised in preparation of eligibility list. However, if any error is detected, the same will be rectified only after verification from records. (Mail regarding result may be addressed to the Mail id- research@uou.ac.in)

The results are provisional and subject to fulfillment of eligibility conditions and verification of the original documents as prescribed. In case, any candidate does not fulfill the eligibility criteria, his/her name shall be automatically taken off from the merit list.

Note: The seat will be filled as per roaster mentioned in the entrance examination notification. If the seats remain vacant in any category than no others candidates of any other category will be invited for the admission.

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